

**Fairfax High School Athletic Boosters
November 8, 2021
Meeting Minutes**

Location: In Person at the Field House Room H106

Attendees - Board Members:

| Name | Position | Email | |
|---------------------------------------|------------------------------------|--|----------|
| Nancy Melnick | Director Student Activities | namelnick@fcps.edu | Attended |
| Mike Breslin | President | michael.breslin@navy.mil | Attended |
| Kim Nahom | Vice President | kdnahom@gmail.com | Attended |
| Alex Lopes | Secretary | alexander.Lopes@bis.doc.gov | Attended |
| Woody Slaymaker | Treasurer | fhsboosterstreasurer@yahoo.com | Attended |
| Beth Intermill | Concessions | eainp66@verizon.net | Attended |
| Mary Breslin | Membership | breslin511@verizon.net | Attended |
| Kim Nahom | Spirit Wear | fhsspiritmerch@gmail.com | Attended |
| Marcia Hortik-Sheehan Monica Borga | Sponsorship | fhsbeasponsor@gmail.com | Attended |

Attendees - Other:

| Name | Team | Email |
|---------------|-----------|-------------------------|
| Wendy Everard | Wrestling | Wendy.everard@gmail.com |
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1. Call to Order & Budget

Call to Order

- Meeting was held in person in room H106. Mike opened the meeting.
- Alex presented minutes from the October meeting which were reviewed and approved by attendees.

Budget Report/Financial Status - Woody Slaymaker

- Woody provided a summary of Booster Club financials noting that budget revenue continue to be based on estimates from pre-pandemic fundraising efforts. He noted that gross receipts for spirit wear sales and concession sales continue to be going well with revenues at \$14,026 and \$17,268, respectively. Spirit wear sales have already exceeded budget by 40%.
- During the budget discussion, Woody requested that we establish a minimum payment using Apple pay noting that service fees for small payments did not make use of the Apple Square

cost effective. The Board agreed to establish a \$5 minimum purchase requirement. This led to a discussion of purchasing additional Apple Pay squares to facilitate their use at multiple sporting events as well as by concessions and spirit wear at the same event. Woody agreed to look in to purchase costs. Woody noted that monthly billing for Chick Filet concession purchases were going well. He also noted that he was working on the Boosters IRS tax submission. He also reported receipt of donations from sponsors totaling \$1333 the largest coming from Sunrise.

- The budget report was approved.

Coaches Corner / DSA Report – Nancy Melnick

- Nancy summarized the great Fall season highlighting the records of Field Hockey, Girls Cross Country and the Football team all of whom qualified for the end of season State championship playoffs. She expressed concern about the \$10 cost of tickets to attend State championship games would discourage students from attending. She asked the Boosters to consider approving \$500 to fund the first fifty students to show up for Tuesday’s Field Hockey quarterfinal match. The Board agreed to this request.
- She reported that a Fall sports banquet would not be held as in years past because of COVID concerns. She planned to schedule individual end of season team meetings on campus to recognize athletes for their achievements.
- Nancy plans to post a schedule for team meetings with coaches for the Winter season.

2. Old Business

- There was continued discussion of upgrading the Boosters website. Sponsor Committee co-chairs plan to work with a friend who is a web designer to upgrade the site to include an electronic fillable sponsor form to the website,

3. New Business

- Wendy Everard met with the Board to discuss planning for concession sales at the NOVA Wrestling Classic scheduled for December 10-11. Details addressed included Boosters purchase of concession items that were not sold at the November Craft Fair by the All Night Graduation Party Committee. Boosters agreed to this purchase.
- Wendy also requested help in recruiting volunteers to work concessions, the feasibility of placing a television in the concession stand with a video feed of the wrestling matches, and designating reserved parking spaces for officials and other volunteers. Nancy said she would look into the request for video feed and would take care of the reserved parking spaces. Beth said she would help in recruiting volunteers, provide a current concession price list; and list of vendors and their contact information.
- See below Committee reports.

4. Committee Reports

- Concessions – Beth Intermill
 - Beth reported concession sales continue to be going well. She again raised the prospect of increasing the price of certain items to compensate for rising costs and lowering margins. With the football team competing in an extra home game, she mentioned the need for volunteers for the Friday football game against West Potomac. Wendy

Everard volunteered the Wrestling team. Beth also said she would be looking into the purchase of a pretzel warmer.

- Spirit Wear (Spirit Merchandise) –Kim Nahom
 - Kim is submitting orders for winter and Holiday sales.
- Membership – Mary Breslin
 - Nothing to report
- Sponsorship –Marcia Hortik-Sheehan and Monica Borga
 - See above on website. Marcia and Monica also said they would assist in the research on the purchase of new Apple Pay squares

5. Wrap-Up/Adjourn

1. Next meeting December 13, 6:30 PM