

**Fairfax High School Athletic Boosters**  
**June 06, 2022**  
**Meeting Minutes**

**Location:** In Person at the Field House Room H106

**Attendees - Board Members:**

Name	Position	Email	
Nancy Melnick	Director Student Activities	<a href="mailto:namelnick@fcps.edu">namelnick@fcps.edu</a>	Attended
Mike Breslin	President	<a href="mailto:michael.breslin@navy.mil">michael.breslin@navy.mil</a>	Attended
Kim Nahom	Vice President	<a href="mailto:kdnahom@gmail.com">kdnahom@gmail.com</a>	Attended
Alex Lopes	Secretary	<a href="mailto:alexander.Lopes@bis.doc.gov">alexander.Lopes@bis.doc.gov</a>	Attended
Woody Slaymaker	Treasurer	<a href="mailto:fhsboosterstreasurer@yahoo.com">fhsboosterstreasurer@yahoo.com</a>	Attended
Beth Intermill	Concessions	<a href="mailto:eainp66@verizon.net">eainp66@verizon.net</a>	Attended
Mary Breslin	Membership	<a href="mailto:breslin511@verizon.net">breslin511@verizon.net</a>	Attended
Kim Nahom	Spirit Wear	<a href="mailto:fhsspiritmerch@gmail.com">fhsspiritmerch@gmail.com</a>	Attended
Marcia Hortik-Sheehan Monica Borga	Sponsorship	<a href="mailto:fhsbeasponsor@gmail.com">fhsbeasponsor@gmail.com</a>	Attended

**Attendees - Other:**

Name	Team	Email
Mark Luther	FHS Student Act.	<a href="mailto:MLuther@fcps.edu">MLuther@fcps.edu</a>
Jake Heinz	Incoming Secretary	<a href="mailto:jake@soysterheinz.com">jake@soysterheinz.com</a>
Stacy Rath	Incoming	<a href="mailto:Houseofrath@verizon.net">Houseofrath@verizon.net</a>

**1. Call to Order & Budget**

**Call to Order**

- Meeting was held in person in room H106. Mike opened the meeting.
- The minutes from the May meeting were reviewed and approved by attendees with one modification which was to change Kim’s status to “Attended”

**Budget Report/Financial Status – Woody Slaymaker**

- Woody provided a summary of Booster Club financials noting that activity was starting to wind down and that we will be pretty close to EOY Budget
- He compared 2022 Budget vs Actuals with the following specifics:
  - ~45k in concession revenue (more than expected)
  - ~20k in Spirit wear
  - Lots of activity from Camps which flow through and don’t hit budget

- He indicated that there were a couple of outstanding checks
- Motion to accept budget report was approved.

### **Coaches Corner / DSA Report – Nancy Melnick**

- Football and basketball doing camp
- Volleyball Coach is Sam Lee. They will also do a camp as will girl's tennis
- We are still looking for Cheer and Golf Coaches – with some candidates in the works
- In facility news, a new track is going in and the upper field being converted to turf
- We discussed the potential for membership for Fairfax Athletic Club to offset lost revenue from not having physical Lion Passes. ~291 Lion Passes were sold in 2021 & 2022. Potential benefit ideas for membership might be:
  - Parking at football games
  - Ad in the program
  - Display board ad for individual businesses
  - Snack Bar Credits / bucks
  - Discount on merch
  - Stickers?
  - T-shirts / Pullover
  - Recognized Birthday and Anniversaries
  - Punch Card for tracking benefits
- We also discussed the possibility of a Fun Run as an additional idea to raise money
  - Virtual 5k was last year – Week before Thanksgiving
  - People Sponsored runners
- Nancy solicited feedback on the awards ceremony and received the following varied input:
  - There was some discrepancy on notifications (mail vs. emails)
  - Potentially started too early. Debated start time 6 or 6:30
  - There was some confusion about whether there was going to be food or not
  - She indicated that the plan going forward was that every coach / team does their own thing in season and then there would be one large session at end of the year

### **2. Old Business**

- Alex discussed recommended changes to Boosters by-laws and provided a copy. The revised bylaws were voted on and approved.
- Discussed the need to establish a standard or build guidelines for concessions volunteers and incentives. Beth acknowledged.

### **3. New Business**

- 2022/2023 Budget reviewed and approved after the following discussion:
  - Projecting a \$400 surplus
  - Only change from original proposal was moving more dollars into equipment for football uniforms which made this \$19k
  - Do we need to increase Field and Equip maintenance by \$1k? Would need to reduce equipment somewhere to do so.
- Executive candidates were voted on and approved
  - Jake Heinz – Secretary – Approved
  - Stacy Rath & Lynda Falkenberry– Spirit Wear – Approved
  - Marcia volunteered to be VP – Approved

- Still Need to find a Treasurer Replacement

#### **4. Committee Reports**

- Concessions – Beth Intermill
  - some concessions help is needed. Beth can work from home but can't run it at games. We discussed hiring someone to run it, perhaps a GMU hospitality student
  - Need a location to lock up a lot of the concession's food. Is there room in the spirit wear closet? Securely locked location?
- Spirit Wear (Spirit Merchandise) –Kim Nahom
  - Nothing additional to report.
- Membership – Mary Breslin
  - Nothing additional to report
- Sponsorship –Marcia Hortik-Sheehan and Monica Borga
  - Marcia brought forward a draft Donor Letter for Donations to Boosters
    - We decided to eliminate partial donations and have either full or none
    - We also decided to revise option 3 from Marcia's draft to eliminate deductible portion and just call it cash contribution

#### **5. Wrap-Up/Adjourn**

- We discussed the need for a membership specific meeting and whether we needed a meeting in July
- Targeting a meeting for July 11<sup>th</sup>.