

**Fairfax High School Athletic Boosters
February 13, 2023
Meeting Minutes**

Location: In Person at the Field House Room H106

Attendees - Board Members:

Name	Position	Email	
Nancy Melnick	Director Student Activities	namelnick@fcps.edu	Absent
Mike Breslin	President	breslin511@verizon.net	Attended
Marcia Hortik-Sheehan	Vice President	fhsbeasponsor@gmail.com	Attended
Jake Heinz	Secretary	jake@soysterheinz.com	Attended
Steve Stombres	Treasurer	fhsboosterstreasurer@yahoo.com	Attended
Beth Intermill	Concessions	eainp66@verizon.net	Absent
Mary Breslin	Membership	breslin511@verizon.net	Attended
Stacy Rath	Spirit Wear	Houseofrath@verizon.net	Attended
Marcia Hortik-Sheehan Monica Borga	Sponsorship	fhsbeasponsor@gmail.com monicaborga71@gmail.com	Attended Attended

Attendees - Other:

Name	Team	Email
Mark Luther	Assistant AD	
Miranda Adams	Golf	
Richard Cash	Potential Volunteer	
Stacy Cash	Potential Volunteer	
Carol Perry	Potential Volunteer	
Cassie Patterson	Potential Volunteer	
Cara Harden	Potential Volunteer	

1. Call to Order, Concessions & Budget

Call to Order

- Meeting was held in person in room H106. Mike Breslin opened the meeting at 6:30

Budget Report/Financial Status - Steve

- January Statement of Activity Detail
 - \$8,834.00 in Net Operations Revenue
 - \$10,549.42 in Total Expenditures

- \$- 1,715.42 in Net Revenue
- Unusual Transactions
 - None
- YTD Budget vs. Actuals
 - \$123,648.58 in Total Revenue for the year
 - \$ 97,253.35 in Total Expenditures
 - \$ 26,395.23 in Net Revenue

Approval of Minutes from Previous Meeting

- Reviewed and approved minutes from the January meeting.

Coaches Corner / DSA Report – Mark

- Meet the coaches night
 - 2/27/23
- Mulch Sale
 - 3/18/23 Most important date is delivery date. Need as many trucks as possible
- Varsity Letterman night
 - 6/5/23
 - 6:30 Start
 - No more than two hours
- Boys Basketball games 2/14, 2/15 and hopefully next week
- Winter sports banquet night – looking at first week in March
- City bought two new dryers and had previously purchased two new washers.
- Field Hockey is sizing state rings right now. Rings ended at \$160 each which means boosters would pay \$80 per ring.
- City is looking at building a new concessions stand. They want to remove all the sheds from the property and replace with block building structures. Discussed who to talk to about the current plan within the city and school board because the current plan is showing a building that is too small (10x12 ish)
 - Need to email Caroline within the planning commission to request an audience to discuss.

2. Old Business

- Golf Tournament
 - 5/8/23
 - Country Club of Fairfax
 - \$150 per person (until 4/11/23) then increasing to \$175
 - Paperwork in progress and then will solicit golfers, sponsors etc.
 - Marcia tapped to build golf landing page off of Booster page for registration etc.
 - Looking into online auction software
 - Potentially Greater Giving as one option
 - Should we ask each sports team to donate an item (basket etc.). Mike to add to the agenda for talk at meet the coaches night.

- Mapping out the plan to solicit sponsors (types / level)
 - Will attempt to figure out how to run payments through square

3. New Business

- Positions that are opening up from a volunteer perspective
 - Concessions
 - Spiritwear (Stacy will help)
 - President
 - Membership
 - VP
- New ideas about membership and engagement driving
 - Each team booster rep engagement
 - Follow up with Nancy with ideas of coach's reps for booster and how word is put out regarding booster dollars asks (through Nancy or direct)
 - Mike will mention at meet the coach's night
 - Volunteers identified for membership role
 - Mary will work with them to brainstorm ideas
- Request from Mark & Nancy for boosters to consider funding:
 - Cheer and gymnastics floor. Existing is 10 years old and needs to be replaced.
 - Field Hockey goals (\$7500 per pair)
 - Would like to have by 8/1/23 and they have 4-6 weeks lead time
 - Mark to provide quote details and we will review along with concessions asks in the March meeting

4. Committee Reports

- Concessions
 - Concessions progressing through basketball – boys team generates significant revenue (averages \$500)
 - New Potential Needs
 - Warmer for hot foot
 - Potentially a portable one to use for outdoor games
 - A new freezer to put down in the football snack bar (to store extra frozen goods)
 - Refrigerator in baseball snack bar
 - Pretzel machine / warmer
 - Need to prioritize needs by when needed (refrigerators first). Looking at dinged/returned models (maybe \$300-400)
- Spirit Wear
 - Nothing additional
- Sponsorships
 - Nothing additional

5. Wrap-Up/Adjourn

- Next meeting is set for Monday March the 13th @ 6:30,
- Mike Breslin called the meeting to a close.