

**Fairfax High School Athletic Boosters  
December 13, 2021  
Meeting Minutes**

**Location:** In Person at the Field House Room H106

**Attendees - Board Members:**

<b>Name</b>	<b>Position</b>	<b>Email</b>	
Nancy Melnick	<b>Director Student Activities</b>	<a href="mailto:namelnick@fcps.edu">namelnick@fcps.edu</a>	Attended
Mike Breslin	<b>President</b>	<a href="mailto:michael.breslin@navy.mil">michael.breslin@navy.mil</a>	Attended
Kim Nahom	<b>Vice President</b>	<a href="mailto:kdnahom@gmail.com">kdnahom@gmail.com</a>	Attended
Alex Lopes	<b>Secretary</b>	<a href="mailto:alexander.Lopes@bis.doc.gov">alexander.Lopes@bis.doc.gov</a>	Attended
Woody Slaymaker	<b>Treasurer</b>	<a href="mailto:fhsboosterstreasurer@yahoo.com">fhsboosterstreasurer@yahoo.com</a>	Attended
Beth Intermill	<b>Concessions</b>	<a href="mailto:eainp66@verizon.net">eainp66@verizon.net</a>	Attended
Mary Breslin	<b>Membership</b>	<a href="mailto:breslin511@verizon.net">breslin511@verizon.net</a>	Attended
Kim Nahom	<b>Spirit Wear</b>	<a href="mailto:fhsspiritmerch@gmail.com">fhsspiritmerch@gmail.com</a>	Attended
Marcia Hortik-Sheehan Monica Borga	<b>Sponsorship</b>	fhsbeasponsor@gmail.com	Attended

**Attendees - Other:**

<b>Name</b>	<b>Team</b>	<b>Email</b>
Coach Lio Quezada Guevara	Wrestling	<a href="mailto:lquezadaguev@fcps.edu">lquezadaguev@fcps.edu</a>
Asst Coach Marsh	Wrestling	Natem3420@gmail.com
Mark Luther	ADSA	mluther@fcps.edu
Carrie Dorsey	City of Fairfax Schools	<a href="mailto:Carrie.dorsey@fairfax.gov">Carrie.dorsey@fairfax.gov</a>
Diego Wilson	City of Fairfax Schools	<a href="mailto:Diego.wilson@fairfax.gov">Diego.wilson@fairfax.gov</a>
Mitch Sutterfield	City of Fairfax SchoolBoard	<a href="mailto:Mitchell.sutterfield@fairfax.gov">Mitchell.sutterfield@fairfax.gov</a>

**1. Call to Order**

- Meeting was held in person in room H106. Mike opened the meeting.
- With wrestling coaches in attendance as well as representatives from City of Fairfax Schools and the Fairfax City School Board, the monthly meeting deviated from the agenda to accommodate requests from wrestling coaches as well as City of Fairfax School administrators to make a presentation to the Boosters,

- Coach Lio opened by introducing Assistant Coach Marsh. He provided an overview of the NOVA Wrestling Classic and the success of the wrestling team which finished in sixth place overall, the best finish ever. Highlight of the meet was Alex Baloula winning in his weight class. He noted that concessions brought in over \$9500 slightly more than revenue in the 2019 Nova Classic. He thanked the Board for the \$500 the team received for volunteering to run concessions during the football district quarterfinal game against West Potomac. He said the wrestling team used the funds to purchase Map Boss software. The Board approved a motion to cover the \$99.00 balance of the \$599.00 purchase cost. Beth Intermill commented that the team and parent volunteers worked well together and it was a great team building event.
- Carrie Dorsey and Diego Wilson from City of Fairfax Schools provided a presentation on expenditures planned for Fairfax High School. They noted the different sources of funding for major facilities as well as the expense required for being part of Fairfax County Public School System (\$60M annually). Of note, they reviewed the proposed fiscal year 2023 Capital improvement plan and the impact it would have on Fairfax High School. The presentation included a discussion of plans for regular maintenance including grounds enhancement, painting, roof repairs and new HVAC units, and upgrades to the Fairfax HS fields including Astro turf of practice field, and upgrades to the stadium, concession stand, and auditorium.
- The meeting then proceeded to the regular course of business. The Minutes for the November meeting were reviewed and approved

#### **Budget Report/Financial Status – Woody Slaymaker**

- Woody provided a summary of Booster Club financials again noting that budget revenue continues to be based on estimates from pre-pandemic fundraising efforts. Concession receipts were at \$31,000 of \$43,000 budgeted; Spirit wear receipts already at \$17,000 of \$10,000 budgeted. He thought we were in a good position on revenue and budget estimates with 5-6 months left in the school year.
- He noted that NOVA Classic concession receipts of \$9880 was about \$300 more than 2019 but expected revenue to be less because of lower margins due to higher costs.
- Woody transferred about \$23,000 from team funds accumulated in the Boosters account (receipts from camps and clinics) to the school for Nancy to allocate as requested/needed by those teams. Team accounts have now been zeroed out.
- He reported that the Boosters Club tax returns had been submitted by the November 15 deadline and that the inflatable tunnel for sporting events had finally been received, noting we should be using it for Winter and Spring Sports.
- He thanked Marcia for her work on upgrading the Boosters Website and suggested others take a look at it for other possible improvements. This brought up a discussion of an inventory counter for spirit wear sales so that inventory and availability can be shown for on line sales. Fees associated for such a capability are \$29 per month and \$350 annually that would update inventory as well as process payments. Board would look at pros and cons for future consideration.
- The budget report was approved.

## **Coaches Corner / DSA Report – Nancy Melnick**

- Nancy spoke about the NOVA classic expressing her appreciation for the volunteers, donations and staff that made it such a success. She did say that attendance and admission receipts were down about a \$1000 from previous years.
- FPYC night was scheduled for Dec 17 and 21<sup>st</sup> and the Holiday basketball tournament would run from Dec 28-30 and suggested both events would be good for concessions and spirit wear sales. Sign up genius for volunteers for these events was already posted.
- She said she had good feedback from teams on individual end of season team recognition gatherings and said they would continue for the rest of the year. She was considering having an end of the year award event for all sports on June 1, noting it would be the day after graduation.

## **2. Old Business**

- See above Website discussion

## **3. New Business**

- Now that the Booster's non profit status has been restored, Alex suggested it would be a good time to review and update the Boosters By-Laws. Alex will circulate to Boosters Executive Board and Committee members.
- See below Committee reports.

## **4. Committee Reports**

- Concessions – Beth Intermill
  - After the Nova classic, Beth said that Wendy Everard provided a list of suggested enhancements and repairs for the concession stand. Heating light for the popcorn machine needs replacement as does the warmer and a refrigerator. Wendy suggested the purchase of a two burner stove top for cooking hot dogs.
  - Still outstanding was determining how much Boosters need to pay for items transferred to concessions from the All Night Grad part committee left over from the craft fair.
- Spirit Wear (Spirit Merchandise) –Kim Nahom
  - See above on inventory counter.
- Membership – Mary Breslin
  - Nothing to report
- Sponsorship –Marcia Hortik-Sheehan and Monica Borga
  - Marcia asked folks to take a look at the upgrades she has made to the Boosters Website particularly the levels of sponsorship on the sponsor application. She also asked for input about how to do sponsored shout outs over announcing systems at sporting events that she would like to start during the Spring season.

## **5. Wrap-Up/Adjourn**

1. Next meeting January 9, 6:30 PM